



Canada Council
for the Arts

Conseil des arts
du Canada

Public Lending
Right Program

Programme du droit
de prêt public

Public Lending Right Program 2021 Sign-up Form

IMPORTANT INFORMATION

Registration Period: February 15 to May 1, 2021

Before you start

May 1, 2021 is the last day that you can mail your registration. Registrations mailed after May 1 (with the postmark date as proof) will not be accepted and will be mailed back to you.

Your 2021 results will be mailed to you in February 2022.

You must provide support material for all the titles you are registering. Please refer to steps 2 and 3 in "How to register titles."

To receive proof that your registration form was received by the PLR office, you can:

- send your form by registered mail, or
- include a self-addressed, stamped envelope with your form.

Your contribution must represent at least 10% of the book and the number of contributors per book cannot exceed six (this excludes the editors and translators, but includes photographers, illustrators and narrators).

If you need any assistance:

Visit our website at publiclendingright.ca | email: plr@canadacouncil.ca | phone: 1-800-521-5721 or 613-566-4378

How to register titles

1. Use the legend below to fill out your form.
2. For each print or e-book title, provide photocopies of the following pages:
 - the title page (on which your name and the title of the book appear),
 - the copyright page, and
 - the table of contents, if there is one.
 - Note: Editors must indicate their written contribution (include the number of pages) on the photocopy of the table of contents.
3. For each audiobook title, provide support material that shows the credit for the author and the narrator, the ISBN, and the year of publication. This may consist of:
 - a photocopy of the audiobook box cover or bibliographic record, or
 - a screenshot of a Web page.

4. Mail your signed form with support materials:

by regular mail to:

PLR Program
150 Elgin St, **PO Box 1047**
Ottawa, ON **K1P 5V8**

by registered mail to:

PLR Program
150 Elgin St, **2nd floor**
Ottawa, ON **K2P 1L4**

To fill out the form, use this legend:

CATEGORY: C - Children's/Young adult D - Drama F - Fiction N - Non-fiction P - Poetry S - Scholarly

NUMBER OF PAGES: The total number of pages in your book. Your book must be at least 48 pages long (24 for a children's book).

CONTRIBUTION: A - Author C - Co-author E - Editor I - Illustrator P - Photographer N - Narrator T - Translator G - Anthology contributor

% SHARE (print and e-books): Your contribution to the printed content in the book as a percentage.

% SHARE (audiobooks): The author and narrator can each claim 50%. For translated audiobooks, the author, the translator, and the narrator can each claim 33%.

ISBN: Enter all valid ISBNs (13 digits) for your title. Note: Titles that have an ASIN instead of an ISBN are not eligible.

YEAR OF PUBLICATION: You can register books published from January 1, 2016 to May 1, 2021.



Canada Council
for the Arts

Conseil des arts
du Canada

Public Lending
Right Program

Programme du droit
de prêt public

Public Lending Right Program 2021 Sign-up Form

CLIENT INFORMATION

Registration Period: February 15 to May 1, 2021

LANGUAGE OF CORRESPONDENCE: NAME:

☐ English ☐ French

Last name

First name

HOME ADDRESS:

Address Line 1

Address Line 2

City

Province/Territory

Postal code

Country

CITIZENSHIP STATUS*:

☐ Canadian Citizen ☐ Permanent Resident of Canada

*If you live outside of Canada, you must provide proof of Canadian Citizenship.

REQUIRED BY THE CANADA REVENUE AGENCY :

Social Insurance Number (SIN)

If you receive a payment, the Public Lending Right Program is required to report your SIN to the Canada Revenue Agency (CRA) for income tax purposes. According to subsection 162(6) of the **Income Tax Act**, individuals who fail to provide a Social Insurance Number under the Act are liable to a penalty of \$100.

CONTACT INFORMATION:

E-mail

Tel. Home

Tel. Office (optional)

OPTIONAL:

Year of Birth (optional)

☐ **Permission to Share Information** (optional)

Under the provisions of the **Privacy Act**, the personal information you provide to the Public Lending Right Program cannot be released to anyone outside the PLR Office and/or the Canada Council for the Arts without your consent. If, however, you want to allow your name and address to be released to an organization for research purposes, please check this box.

DECLARATION (please check boxes):

☐ I understand that cheques issued by the Public Lending Right Program must be cashed within six months of issue; otherwise payment will be stopped and the PLR Commission will no longer be liable for the amount of the cheque.

☐ I declare that the books I am registering have been published.

☐ I understand that any misrepresentation on these forms or in any accompanying information may render me ineligible for PLR payment.

☐ For each title listed on this form, I have attached the required support material.

Signature

Date (DD/MM/YYYY)

OFFICE USE ONLY



Canada Council
for the Arts

Conseil des arts
du Canada

Public Lending
Right Program

Programme du droit
de prêt public

Public Lending Right Program 2021 Sign-up Form

PRINT AND E-BOOK TITLES

Registration Period: February 15 to May 1, 2021

Title of book <input type="text"/>				Pseudonym (if applicable) <input type="text"/>		OFFICE USE ONLY		
Language(s) <input type="text"/>		Category <input type="text"/>	Enter all relevant ISBNs for your title below (13 digits e.g. 9783161484100)		Format (Paper, PDF, ePub)			Year of Publication
Number of pages <input type="text"/>	Contribution <input type="text"/>	% share <input type="text"/>	ISBN 1	<input type="text"/>	<input type="text"/>			<input type="text"/>
Provide additional information about this title (optional) <input type="text"/>			ISBN 2	<input type="text"/>	<input type="text"/>			<input type="text"/>
			ISBN 3	<input type="text"/>	<input type="text"/>			<input type="text"/>

Title of book <input type="text"/>				Pseudonym (if applicable) <input type="text"/>		OFFICE USE ONLY		
Language(s) <input type="text"/>		Category <input type="text"/>	Enter all relevant ISBNs for your title below (13 digits e.g. 9783161484100)		Format (Paper, PDF, ePub)			Year of Publication
Number of pages <input type="text"/>	Contribution <input type="text"/>	% share <input type="text"/>	ISBN 1	<input type="text"/>	<input type="text"/>			<input type="text"/>
Provide additional information about this title (optional) <input type="text"/>			ISBN 2	<input type="text"/>	<input type="text"/>			<input type="text"/>
			ISBN 3	<input type="text"/>	<input type="text"/>			<input type="text"/>

Title of book <input type="text"/>				Pseudonym (if applicable) <input type="text"/>		OFFICE USE ONLY		
Language(s) <input type="text"/>		Category <input type="text"/>	Enter all relevant ISBNs for your title below (13 digits e.g. 9783161484100)		Format (Paper, PDF, ePub)			Year of Publication
Number of pages <input type="text"/>	Contribution <input type="text"/>	% share <input type="text"/>	ISBN 1	<input type="text"/>	<input type="text"/>			<input type="text"/>
Provide additional information about this title (optional) <input type="text"/>			ISBN 2	<input type="text"/>	<input type="text"/>			<input type="text"/>
			ISBN 3	<input type="text"/>	<input type="text"/>			<input type="text"/>

Title of book <input type="text"/>				Pseudonym (if applicable) <input type="text"/>		OFFICE USE ONLY		
Language(s) <input type="text"/>		Category <input type="text"/>	Enter all relevant ISBNs for your title below (13 digits e.g. 9783161484100)		Format (Paper, PDF, ePub)			Year of Publication
Number of pages <input type="text"/>	Contribution <input type="text"/>	% share <input type="text"/>	ISBN 1	<input type="text"/>	<input type="text"/>			<input type="text"/>
Provide additional information about this title (optional) <input type="text"/>			ISBN 2	<input type="text"/>	<input type="text"/>			<input type="text"/>
			ISBN 3	<input type="text"/>	<input type="text"/>			<input type="text"/>



Canada Council
for the Arts

Conseil des arts
du Canada

Public Lending
Right Program

Programme du droit
de prêt public

Public Lending Right Program 2021 Sign-up Form

AUDIOBOOK TITLES

Registration Period: February 15 to May 1, 2021

Title of audiobook <input type="text"/>				Pseudonym (if applicable) <input type="text"/>				OFFICE USE ONLY							
Language(s) <input type="text"/>				Enter all relevant ISBNs for your audiobook title below (13 digits e.g. 9783161484100)								Format (CD or Digital)		Year of Publication	
Category <input type="text"/>		Contribution <input type="text"/>		% share <input type="text"/>		ISBN 1 <input type="text"/>						<input type="text"/>		<input type="text"/>	
Provide additional information about this audiobook title (optional)				ISBN 2 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	
				ISBN 3 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	

Title of audiobook <input type="text"/>				Pseudonym (if applicable) <input type="text"/>				OFFICE USE ONLY							
Language(s) <input type="text"/>				Enter all relevant ISBNs for your audiobook title below (13 digits e.g. 9783161484100)								Format (CD or Digital)		Year of Publication	
Category <input type="text"/>		Contribution <input type="text"/>		% share <input type="text"/>		ISBN 1 <input type="text"/>						<input type="text"/>		<input type="text"/>	
Provide additional information about this audiobook title (optional)				ISBN 2 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	
				ISBN 3 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	

Title of audiobook <input type="text"/>				Pseudonym (if applicable) <input type="text"/>				OFFICE USE ONLY							
Language(s) <input type="text"/>				Enter all relevant ISBNs for your audiobook title below (13 digits e.g. 9783161484100)								Format (CD or Digital)		Year of Publication	
Category <input type="text"/>		Contribution <input type="text"/>		% share <input type="text"/>		ISBN 1 <input type="text"/>						<input type="text"/>		<input type="text"/>	
Provide additional information about this audiobook title (optional)				ISBN 2 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	
				ISBN 3 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	

Title of audiobook <input type="text"/>				Pseudonym (if applicable) <input type="text"/>				OFFICE USE ONLY							
Language(s) <input type="text"/>				Enter all relevant ISBNs for your audiobook title below (13 digits e.g. 9783161484100)								Format (CD or Digital)		Year of Publication	
Category <input type="text"/>		Contribution <input type="text"/>		% share <input type="text"/>		ISBN 1 <input type="text"/>						<input type="text"/>		<input type="text"/>	
Provide additional information about this audiobook title (optional)				ISBN 2 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	
				ISBN 3 <input type="text"/>		<input type="text"/>						<input type="text"/>		<input type="text"/>	